
**ADMINISTRATIVE ORDER 2008-06 AMENDED August 8, 2023 and EFFECTIVE August 21, 2023 –
Concerning the Division of the Caseload of the District Court and Making Assignments and Procedures
for Implementation.**

The Chief Judge is delegated the responsibility to divide the caseload and assign the cases filed in the district and county courts of the Seventh Judicial District to the various Judicial Officers of the District by Chief Justice Directive 95-01. All case assignments, except as noted below, shall be done by the Chief Judge or as delegated to the Court Executive. To determine and approve this caseload division and general case assignments, the Chief Judge requires information regarding the types and number of cases filed in each location. Additionally, the Chief Judge needs the input of the other Judicial Officers in the district so as to have the best information to make a fair case division and case assignments as required. To the extent feasible, cases shall be assigned geographically taking into account the residence of each judge, the number of courtrooms and chambers in each courthouse and weighted caseloads.

Order

The division of the District Court as of August 21, 2023, is attached and will apply to new filings filed on and after August 21, 2023. This includes the internal assignments of recusals/disqualification and appeals. The cases in each location are divided as noted.

All assignments of District Judges and Magistrates to cases other than as noted above shall be done by the Chief Judge or as delegated to the Court Executive. County Court cases in every county of the 7th Judicial District are assigned to the County Judge appointed and presiding in that county.

All other assignments of County Judges to cases or dockets outside their county or to District Court cases shall be done by the Chief Judge or as delegated to the Court Executive.

Recusal policy is on a case by case basis considering the guidance of reported cases and the Colorado Rules of Judicial Conduct. Where attorneys who regularly practice in this district appear as a party, and the requested relief is substantive, not ministerial in that proceeding, all judges in the district may be recused and either a senior judge or judge from outside the District may be appointed.

For future caseload division and case assignments the Court Executive shall provide for the August judges' meeting each year, or as otherwise may be directed, the filing data for each location. Additionally, the Court Executive shall provide recommendations for the division or case assignments of the caseloads based on all the factors known including travel, administration, case types and other factors as may be determined. Following the discussion with Judicial Officers, the Chief Judge shall approve a plan which will be distributed for implementation to judges and staff.

Done this 8th day of August 2023.



1. Steven Patrick

Chief Judge

XC: 7th JD Judges
7th JD Clerks of Court

CURRENT DISTRIBUTION (FY23)																
Counties	RI 120 + Dist.				Domestic Relations	JV-General	JV Paternity and Support	Delinquency	JV D&N	Probate- Prot. Proceedings	Probate- Other	Mental Health	Water	Adult Drug Court	Family Drug Court	Total
	Civil	Warrant	Criminal	Homicide												
Delta	0.276	0.001	0.591	0.000	0.666	0.037	0.056	0.083	0.338	0.083	0.062	0.011	0.000	0.080	0.038	2.323
Gunnison	0.313	0.001	0.257	0.029	0.259	0.005	0.008	0.068	0.130	0.017	0.023	0.001	0.000	0.103	0.000	1.215
Hinsdale	0.024	0.000	0.008	0.000	0.013	0.000	0.000	0.000	0.000	0.014	0.000	0.000	0.000	0.000	0.000	0.059
Montrose	0.398	0.002	0.903	0.118	0.931	0.102	0.080	0.093	0.429	0.125	0.072	0.018	0.420	0.052	0.000	3.742
Ouray	0.122	0.000	0.039	0.000	0.085	0.002	0.000	0.000	0.000	0.007	0.006	0.000	0.000	0.000	0.000	0.262
San Miguel	0.199	0.000	0.178	0.000	0.161	0.008	0.005	0.018	0.026	0.010	0.011	0.000	0.000	0.011	0.000	0.628
Total	1.33	0.01	1.98	0.15	2.11	0.15	0.15	0.26	0.92	0.26	0.17	0.03	0.42	0.25	0.04	8.229
Chief Judge Add-on															0.300	
Grand Total															8.529	

Felony Complaint	
Delta	0.126
Gunnison	0.049
Hinsdale	0.001
Montrose	0.150
Ouray	0.010
San Miguel	0.042
Total	0.379

Div 1 (RS)	RI 120 + Dist.														Total	
	CV	Warrant	CR	HM	DR	JV Gen	P&S	JD	DN	PR	PR	MH	Water	ADC		FDC
Delta	0%	0%	100%	100%	1%	100%	0%	100%	90%	100%	100%	100%	0%	100%	0%	1.258
Total	0.000	0.000	0.591	0.000	0.007	0.037	0.000	0.083	0.304	0.083	0.062	0.011	0.000	0.080	0.000	1.258
DIV 2 (SP)	RI 120 + Dist.														Total	
	CV	Warrant	CR	HM	DR	JV Gen	P&S	JD	DN	PR	PR	MH	Water	ADC		FDC
Gunnison	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	1.215
Hinsdale	0.024	0.000	0.008	0.000	0.013	0.000	0.000	0.000	0.000	0.014	0.000	0.000	0.000	0.000	0.059	
Delta	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0.001	
Total	0.000	0.001	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.001	
Water															0.008	
Admin															0.300	
															1.584	
DIV 3 (SAV)	RI 120 + Dist.														Total	
	CV	Warrant	CR	HM	DR	JV Gen	P&S	JD	DN	PR	PR	MH	Water	ADC		FDC
Montrose	0.000	0.000	0.605	0.079	0.000	0.000	0.000	0.093	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.777
San Miguel	0.199	0.000	0.178	0.000	0.161	0.008	0.005	0.018	0.026	0.010	0.011	0.000	0.000	0.011	0.000	0.628
Total	0.000	0.000	0.783	0.079	0.161	0.008	0.005	0.111	0.026	0.020	0.022	0.000	0.000	0.022	0.000	1.405
DIV 4 (RCA)	RI 120 + Dist.														Total	
	CV	Warrant	CR	HM	DR	JV Gen	P&S	JD	DN	PR	PR	MH	Water	ADC		FDC
Montrose	0.267	0.002	0.000	0.000	0.326	0.102	0.000	0.000	0.429	0.000	0.000	0.000	0.000	0.000	0.000	1.125
Ouray	0.122	0.000	0.039	0.000	0.085	0.002	0.000	0.000	0.000	0.007	0.006	0.000	0.000	0.000	0.000	0.262
Total	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.387
DIV 5 (MCA)	RI 120 + Dist.														Total	
	CV	Warrant	CR	HM	DR	JV Gen	P&S	JD	DN	PR	PR	MH	Water	ADC		FDC
Montrose	0.131	0.001	0.298	0.039	0.326	0.000	0.000	0.000	0.000	0.125	0.072	0.018	0.000	0.052	0.000	1.061
Delta	0.276	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.276
Total	0.000	0.000	0.298	0.039	0.326	0.000	0.000	0.000	0.000	0.125	0.072	0.018	0.000	0.052	0.000	1.337
Div Mag 1 (Sta)	RI 120 + Dist.														Total	
	CV	Warrant	CR	HM	DR	JV Gen	P&S	JD	DN	PR	PR	MH	Water	ADC		FDC
Montrose	0.000	0.000	0.000	0.000	0.279	0.000	0.080	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.359
Delta	0.000	0.000	0.000	0.000	0.659	0.000	0.056	0.000	0.034	0.000	0.000	0.000	0.000	0.000	0.038	0.787
Total	0.000	0.000	0.000	0.000	0.938	0.000	0.136	0.000	0.034	0.000	0.000	0.000	0.000	0.000	0.038	1.146
Water Ref (Stanway)													0.411	98%		
Montrose															0.411	

WEIGHTED CASELOAD		Weighted
Location	FTE	
Delta	2.32	2.45
Gunnison	1.215	1.265
Hinsdale	0.059	0.060
Montrose	3.742	3.892
Ouray	0.262	0.272
San Miguel	0.63	0.67
Admin	0.300	0.300
TOTAL	8.529	8.908

District Div	FTE
DJ1	1.258
DJ2	1.584
DJ3	1.405
DJ4	1.39
DJ5	1.337
Mag 1	1.146
Water Ref	0.411
County Judge	0.379
Total	8.908

Recusals:

Div 1 = Div 5

Div 2 = Div 4

Div 3 = Div 5

Div 4 = Div 5 (Ouray) Div 3 (Montrose DR, JV&DN)

Div 5 = Div 1

Div 2 is Recusal Backup

Magistrate Reviews = Div 3

Rule 106 = 100% Div 2

Alternate water judge: Div 5

Appeals:

Delta to Div 2

Gunnison to Div 4

Hinsdale to Div 3

Montrose to Div 2

Ouray to Div 5

San Miguel to Div 1