

IN THE DISTRICT AND COUNTY COURTS  
SEVENTH JUDICIAL DISTRICT  
STATE OF COLORADO

**ADMINISTRATIVE ORDER 01-01 – Order Appointing the Probate Registrar and Assistant Probate Registrars for the Seventh Judicial District and Delegating the Authority to the Probate Registrar and Assistant Registrars to Appoint Deputy Probate Registrars.**


The Statutes provide for the appointment of a Probate Registrar for each Judicial District. The Seventh Judicial District being comprised of six counties makes the effective and efficient processing of Probate matters with only one Probate Registrar impossible. Accordingly a different policy to permanently provide for the most efficient method of processing probate matters in each of the locations of the district is required.

**IT IS HEREBY ORDERED**, that the Judicial District Administrator shall be the Probate Registrar for the Seventh Judicial District with all the powers and authority provide by statute or order to that position. This Probate Registrars shall be able to act in any Probate matter in the Seventh Judicial District.

**IT IS FURTHER ORDERED**, that the Clerks of Court of the Delta, Gunnison, Hinsdale, Montrose, Ouray and San Miguel District and County (Combined) Courts shall be Assistant Probate Registrars with all the powers and authority of the Probate Registrar as provided by statute or order to that position. These Assistant Probate Registrars shall be able to act in any Probate matter in the Seventh Judicial District.

**IT IS FURTHER ORDERED**, that the Probate Registrar and Assistant Probate Registrars may appoint Deputy Probate Registrars. These Deputy Probate Registrar may be appointed from the positions under the operational supervision of the Probate Registrar or Assistant Probate Registrars. The Deputy Probate Registrars shall only be able to act on matters filed in their primary location of assignment. This delegation shall be in writing and shall take the form as per attachment 1 to this order. Revocation of the appointment as a Deputy Probate Registrar shall be in writing or shall end upon termination of employment in the location where appointed.

Done this 30<sup>th</sup> day of Aug, 2001.



J. Steven Patrick  
Chief Judge

District Court Delta County, State of Colorado Court Address: Delta Combined Courts 501 Palmer Street, #338 Delta, CO 81416	<b>▲ COURT USE ONLY ▲</b>
<b>APPOINTMENT OF DEPUTY PROBATE REGISTRAR</b>	

In accordance with the Seventh Judicial District Administrative Order 01-01, you, Sharon Hanshaw, are hereby appointed as Deputy Probate Registrar in Delta County. You shall have all the powers and authority of the Probate Registrar and may act in manners filed in the Delta District Court or as may be ordered by the Chief Judge of the Seventh Judicial District. This appointment is in effect until revoked in writing or employment I terminated in the county named above.


Sherry Kuhn, Assistant Registrar

<input type="checkbox"/> Probate Court _____ County, Colorado Court Address: <hr/> <b>[Insert appropriate name (s)]</b> <hr/>	          <p style="text-align: center;">▲ COURT USE ONLY ▲</p> <hr/>
<b>Appointment as Deputy Probate Registrar</b>	

In accordance with Seventh Judicial District Administrative Order 01-01 you are hereby appointed a Deputy Probate Registrar in \_\_\_\_\_ County. You shall have all the powers and authority of the Probate Registrar and may act in matters filed in \_\_\_\_\_ County District Court or as may be ordered by the Chief Judge of the Seventh Judicial District. This appointment is in effect until revoked in writing or employment is terminated in the county named above.

\_\_\_\_\_  
[Insert Name of Assistant Probate Registrar]  
Assistant Probate Registrar