

IN THE DISTRICT COURT
SEVENTH JUDICIAL DISTRICT
STATE OF COLORADO

ADMINISTRATIVE ORDER 98-01 [AMENDED 3/27/98]
The Filing of Disclosure Materials

WHEREAS, Rules 26(4) and Rule 26.2(4) of Colorado Rules of Civil Procedure require the filing of disclosure materials with the trial court unless otherwise directed by the Case Management Order or by the court; and Rule 11 of the Water Court Rules adopts this same requirement by reference;

AND WHEREAS, the limited benefit to the judge in receiving said disclosure materials is substantially outweighed by several factors: 1) the adverse impact to the clerk's offices to provide adequate storage space for said materials; 2) said materials increase the bulk of the files and make it more difficult for judges and clerks to work said files and to locate important documents in the files; and 3) the added cost to litigants and counsel in making copies of the disclosure materials and mailing the same to the court;

AND WHEREAS, the better procedure is to require the filing of said disclosure materials only when the judge finds it necessary and desirable to have said materials retained in the file. **However, the attorney or party providing required disclosure should file with the court a certificate demonstrating mailing/delivery to the other parties in the case.***

NOW THEREFORE, the undersigned, as Chief Judge of the Seventh Judicial District, acting on behalf of, and at the request of all of the district judges and magistrates in this district, hereby directs, as a general policy of this district: counsel and pro se parties are not to file disclosure materials in any action (civil, domestic, water, or otherwise) in this district unless so directed by the judge or magistrate presiding in a given case; **provided however, that the attorney or party providing required disclosure must contemporaneously file with the court a certificate demonstrating mailing/delivery to the other parties in the case.***

IT IS FURTHER ORDERED, That the Clerks of the respective Combined Courts in the Seventh Judicial District and the Clerk of the Water Court for Water Division No. 4 shall see that copies of this Order are distributed to those attorneys who normally practice in said courts, and the district judges and magistrates are authorized to give notice of this administrative order to the litigants and counsel who are involved in litigation before them in this district.

IT IS FURTHER ORDERED, That this Order is issued in lieu of Administrative Order 98-01 (2/27/98) and is effective April 1, 1998.

Date: March 27, 1998.

* Amended Language



Chief Judge, 7th Judicial District

cc: JDA-Clayton, Judges, Magistrates