

IN THE DISTRICT AND COUNTY COURTS
SEVENTH JUDICIAL DISTRICT
STATE OF COLORADO

ADMINISTRATIVE ORDER 97-6 OVERPAYMENTS

As per the fiscal rules, the Clerks of Court should not make refunds for any item from the registry of the courts without court order. This would include any overpayments.

Therefore, IT IS ORDERED THAT:

Small Overpayment

If a small overpayment is made, which is \$14.99 or less, it shall not be refunded without written request from the parties under any circumstances. It is not the responsibility of the Clerks to notify the parties of this overpayment unless specifically requested. If such written request for refund is made, the Clerk of Court is authorized, after determination that an overpayment was in fact made, to refund any amounts overpaid without further order of the court.

Large Overpayment

If a large overpayment is made, \$15.00 or more, the Clerks of Court are authorized, after determination that an overpayment was in fact made, to refund any amount overpaid without further order of the court.

Done this 16th day of January, 1997



Robert A. Brown
Chief Judge