



**EL PASO AND TELLER COUNTY COMBINED COURTS, FOURTH JUDICIAL DISTRICT,
STATE OF COLORADO**

CHIEF JUDGE ORDER 2024-6

RE: TICKETS NOT FILED TIMELY WITH THE COURT

In accordance with the Best Business Practice for Tickets Not Timely Filed with the Court, updated 09/2023, paragraph 4, effective immediately, it is ORDERED that:

If the original ticket is filed with the court after the arraignment date has passed, the clerks are hereby authorized to create a case in Jpod using the Clerk of Court as the judicial officer. The clerk shall enter the event code CLDM to close the case and enter "original ticket not filed timely; case dismissed without prejudice per administrative order signed August XX, 2024" in the comments section. The clerk shall enter DMCT code when the pop-up window appears to dismiss the charge(s). If it is an infraction, petty offense, or penalty assessment case, the clerk shall not send a copy of the ticket to law enforcement for reissuance. If it is a misdemeanor or traffic offense case, the clerk shall make a copy of the ticket and send a copy to the issuing law enforcement agency which will allow them the opportunity to reissue if deemed appropriate.

This order gives the Clerk of Court or their designee authority to dismiss these cases without having to send each case to a judicial officer for dismissal.

DONE AND SIGNED ON THIS 12th DAY OF AUGUST, 2024.

ERIN SOKOL
Chief Judge
Fourth Judicial District