

# Correctional Treatment Board

**MINUTES**  
**April 16<sup>th</sup>, 2024**



## **Board Co-Chair**

Jaime FitzSimons, Sheriff  
*Summit County Sheriff's Office*

## **Board Co-Chair**

Heather Salazar, Associate  
Director  
*Division of Adult Parole,  
Department of Corrections*

## **Board Members**

James Karbach, State Public  
Defender  
*State Public Defender's Office*

Matthew Lunn, Director  
*Division of Criminal Justice  
Department of Public Safety*

Glenn Tapia, Director  
*Division of Probation Services  
State Court Administrator's Office*

Danielle Culp, Interim Director  
*Criminal Justice Services  
Division of Community Behavioral  
Health  
Behavioral Health Administration*

Beth McCann, District Attorney  
*Colorado District Attorney's  
Council*

## **Board Coordinator**

Michelle Staley  
*State Court Administrators Office-  
Division of Probation Services  
Colorado Judicial Branch  
1300 Broadway, Suite 1100  
Denver, CO 80203*

**Members in Attendance:** Heather Salazar, Matthew Lunn, Jaime FitzSimons, Danielle Culp, Glenn Tapia, and Beth McCann.

**Guests in Attendance:** Katie Ruske and Kelly Sawka.

### **Administration:**

- February meeting minutes were approved without objection.

### **Budget:**

- FY2024 monthly budget spreadsheet reviewed.
- Kelly shared that fees are lower than in past years, which has been impacting the cash fund revenue.

### **Colorado Collaborative Justice Conference:**

- Board members shared their feedback on the conference:
  - Board members expressed a high level of positive opinion on the quality of the conference, especially regarding the speakers and the organization.
  - An area to focus on to improve for next year would be to continue to engage with the local boards for their networking session.

### **Standardized Offender Assessment (SOA)**

- Glenn provided an update:
  - The state agencies have met with the Crime and Justice Institute (CJI), focusing on each agency's needs and timeline to decide on the assessment options and make a final decision.
  - Good feedback and discussions shared during the meetings thus far.
  - The agencies are still working on identifying an interim option(s).

### **CTB Funding Impact Evaluation:**

- NCSC Consultant's recent updates on the work plan implementation:
  - Currently awaiting an update from the NCSC legal team for the IRB.
  - The survey for staff, treatment providers, and clients is almost complete.
  - Working with DOC on the logistics of the IRB for DOC.

### **Local Board Grant Applications FY2026:**

- The grant application window is open until June 1, 2024. An announcement was sent out to the districts.

### **Colorado Collaborative Justice Conference:**

- Please submit your attendee lists from your respective agency.
- Michelle continues to reach out and provide support to districts without an active board.

### **Next Meetings:**

Tuesday, May 21, 2024: 1 pm-3 pm  
Tuesday, June 18, 2024: 1 pm-3 pm  
Tuesday, July 16, 2024: All-Day