



**ADMINISTRATIVE ORDER 2024-03**

For the 9<sup>th</sup> Judicial District of Colorado

GARFIELD COUNTY – PITKIN COUNTY – RIO BLANCO COUNTY

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**ADMINISTRATIVE ORDER ASSIGNMENT OF NEW CASES**

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**Effective:** November 6, 2024

This order supersedes Administrative Order 23-03 and applies to new cases filed on or after November 6, 2024. The restructuring of docket assignments may lead to the reassignment of some existing cases. Those reassignments will be made by separate order(s).

Beginning November 6, 2024, all new cases in District Courts of the Ninth Judicial District and in the Water Court of Division 5 shall be assigned as follows:

COUNTY	CASE TYPE	JUDGE OR MAGISTRATE	ASSIGNMENT	COMMENTS
Water Div. 5	CW—Referee Matters	STRABLIZKY	ALL	
Water Div. 5	CW—Judge Matters	MAKAR	ALL	Note 1
GARFIELD	CV	NORRDIN	25% (5/20 <sup>th</sup> )	
GARFIELD	CV	LYNCH	25% (5/20 <sup>th</sup> )	
GARFIELD	CV	MYER	25% (5/20 <sup>th</sup> )	
GARFIELD	CV	NEILEY	10% (2/20 <sup>th</sup> )	
GARFIELD	CV	MAKAR	15% (3/20 <sup>th</sup> )	
PITKIN	CV	MAKAR	50% (5/10 <sup>th</sup> )	Note 6
PITKIN	CV	NORRDIN	10% (1/10 <sup>th</sup> )	
PITKIN	CV	LYNCH	10% (1/10 <sup>th</sup> )	
PITKIN	CV	MYER	20% (2/10 <sup>th</sup> )	
PITKIN	CV	NEILEY	10% (1/10 <sup>th</sup> )	

RIO BLANCO	CV	MAKAR	10% (1/10 <sup>th</sup> )	
RIO BLANCO	CV	NORRDIN	10% (1/10 <sup>th</sup> )	
RIO BLANCO	CV	LYNCH	10% (1/10 <sup>th</sup> )	
RIO BLANCO	CV	MYER	60% (6/10 <sup>th</sup> )	
RIO BLANCO	CV	NEILEY	10% (1/10 <sup>th</sup> )	
GARFIELD	CR	NORRDIN	33.3% (1/3 <sup>rd</sup> )	Except Note 2
GARFIELD	CR	LYNCH	33.3% (1/3 <sup>rd</sup> )	Except Note 2
GARFIELD	CR	NEILEY	33.3% (1/3 <sup>rd</sup> )	Except Note 2
GARFIELD	RECOVERY COURT	MYER	ALL	
GARFIELD	ADVISEMENT, RETURN FILINGS and HEARING REFERRALS	MCCONAUGHY	ALL	Note 2
PITKIN	CR	MAKAR	ALL	
PITKIN	RECOVERY COURT	ANDREWS/MAKAR	ALL	
RIO BLANCO	CR	MYER	ALL	
GARFIELD	DR	NORRDIN	20% (1/5 <sup>th</sup> )	Except CSEU per Note 3
GARFIELD	DR	LYNCH	20% (1/5 <sup>th</sup> )	Except CSEU per Note 3
GARFIELD	DR	MYER	40% (2/5 <sup>th</sup> )	Except CSEU per Note 3
GARFIELD	DR	NEILEY	20% (1/5 <sup>th</sup> )	Except CSEU per Note 3
GARFIELD	DR—CSEU	MCCONAUGHY	ALL	Note 3
GARFIELD	JR, JA	NORRDIN	25% (1/4 <sup>th</sup> )	
GARFIELD	JR, JA	LYNCH	25% (1/4 <sup>th</sup> )	
GARFIELD	JR, JA	MYER	25% (1/4 <sup>th</sup> )	
GARFIELD	JR, JA	NEILEY	25% (1/4 <sup>th</sup> )	

PITKIN	DR	MAKAR	ALL	Except CSEU per Note 3
PITKIN	DR—CSEU	MCCONAUGHY	ALL	Note 3
PITKIN	JR, JA	MAKAR	ALL	Note 6
PITKIN	JV, JD DOCKET AND TRIALS	MAKAR	ALL	Note 6
RIO BLANCO	DR	NORRDIN	25% (1/4 <sup>th</sup> )	
RIO BLANCO	DR	LYNCH	25% (1/4 <sup>th</sup> )	
RIO BLANCO	DR	MYER	25% (1/4 <sup>th</sup> )	
RIO BLANCO	DR	NEILEY	25% (1/4 <sup>th</sup> )	
RIO BLANCO	JR, JA, JV JD	MYER	ALL	
GARFIELD	PR	NORRDIN	25% (1/4 <sup>th</sup> )	
GARFIELD	PR	LYNCH	25% (1/4 <sup>th</sup> )	
GARFIELD	PR	MYER	25% (1/4 <sup>th</sup> )	
GARFIELD	PR	NEILEY	25% (1/4 <sup>th</sup> )	
PITKIN	PR	MAKAR	ALL	
RIO BLANCO	PR	MYER	ALL	
GARFIELD	JV DOCKET	MCCONAUGHY	ALL	Note 4
GARFIELD	JV TRIALS	NORRDIN	25% (1/4 <sup>th</sup> )	
GARFIELD	JV TRIALS	LYNCH	25% (1/4 <sup>th</sup> )	
GARFIELD	JV TRIALS	MYER	25% (1/4 <sup>th</sup> )	
GARFIELD	JV TRIALS	NEILEY	25% (1/4 <sup>th</sup> )	
RIO BLANCO	JV DOCKET & TRIALS	MYER	ALL	
GARFIELD	JD DOCKET & TRIALS	MCCONAUGHY	ALL	Note 5
RIO BLANCO	JD DOCKET &	MYER	ALL	

	TRIALS			
GARFIELD	TRUANCY	MCCONAUGHY	ALL	Note 5
GARFIELD	MH	NORRDIN	25% (1/4 <sup>th</sup> )	
GARFIELD	MH	LYNCH	25% (1/4 <sup>th</sup> )	
GARFIELD	MH	MYER	25% (1/4 <sup>th</sup> )	
GARFIELD	MH	NEILEY	25% (1/4 <sup>th</sup> )	
PITKIN	MH	MAKAR	ALL	Note 6
RIO BLANCO	MH	NORRDIN	25% (1/4 <sup>th</sup> )	
RIO BLANCO	MH	LYNCH	25% (1/4 <sup>th</sup> )	
RIO BLANCO	MH	MYER	25% (1/4 <sup>th</sup> )	
RIO BLANCO	MH	NEILEY	25% (1/4 <sup>th</sup> )	

Note 1: Judge Makar has been appointed as Water Judge effective November 6, 2024. Judge Neiley is the Water Judge from October 5 through November 5, 2024. As Alternate Water Judge, Judge Neiley shall be responsible for any water case matters assigned to him by Water Judge Makar. With respect to water assignments, this administrative order reflects this change. The Water Judge is appointed by the Chief Justice, and the Water Judge has the authority to make assignments in water cases.

Note 2: Sitting as a magistrate judge, Magistrate McConaughy shall preside over the daily advisement and return filing dockets in Garfield County whenever she is available to do so. If she is not available, the Clerk of the Court shall find a different judge to preside. When her schedule allows, District Judges may refer to Magistrate McConaughy preliminary hearings, *Bergerud* hearings, and other matters which may be heard by a district court magistrate without consent under C.R.M. 6(a).

Note 3: Sitting as a magistrate judge, Magistrate McConaughy will preside over the child support enforcement docket for any 9<sup>th</sup> Judicial District case when the hearing is scheduled in Garfield County.

Note 4: All Garfield JV docket matters shall be assigned to Magistrate McConaughy as the presiding judge and shall designate a District Judge as the alternate judge. The alternate judge shall be designated on a 1-1-1-1 basis to Judges Norrdin, Lynch, Myer and Neiley. Sitting as a Magistrate Judge, Magistrate McConaughy shall preside over the JV docket for all Garfield County JV docket matters. Magistrate McConaughy shall provide notice and

invite consent as required by § 19-1-108, C.R.S., and C.R.M. 6(d). If a necessary consent is not provided, Magistrate McConaughy shall direct a JV case to the assigned alternate judge. If a JV case needs to be set for trial, Magistrate McConaughy shall direct the case to the assigned alternate judge.

Note 5: All Garfield JD matters shall be assigned to Magistrate McConaughy as the presiding judge and shall designate a District Judge as the alternate judge. The alternate judge shall be designated on a 1-1-1-1 basis to Judges Norrdin, Lynch, Myer and Neiley. Sitting as a Magistrate Judge, Magistrate McConaughy shall preside over the JD docket for all Garfield County JD matters. Magistrate McConaughy shall provide notice and invite consent as required by § 19-1-108, C.R.S., and C.R.M. 6(d). If a necessary consent is not provided, Magistrate McConaughy shall direct a JD case to the assigned alternate judge.

Note 6: Due to Judge Makar's prior representation of Pitkin County and the Pitkin County Department of Human Services, any cases where the Department is a party will be assigned to the other District Judges for the Ninth Judicial District on a rotating 1-1-1-1 assignment basis. This will be the practice for the first year of Judge Makar's appointment after which point the conflict will be deemed to no longer exist. Thereafter, these cases will be assigned to her unless she believes a conflict still precludes her from presiding. In other cases where Pitkin County entered a nominal appearance only (e.g. disclaimers in foreclosure cases or cases involving real property or construction disputes involving lis pendens, deeds of trust, or other tangential matters where the County was not an active litigant) Judge Makar is not presumptively disqualified if the representation was not substantive; however, she will file a Canon 2.11 disclosure and obtain waivers from all parties prior to presiding over such cases. If the parties do not waive the potential conflict, the case will be reassigned.


Rio Blanco CV and DR Cases: These cases will be assigned as filed on a 1-1-1-6-1 basis for CV cases and a 1-1-1-1 basis for DR cases to the District Judges hearing these cases. The presiding District Court judge assigned predominantly to the Rio Blanco docket (at this time Judge Myer) receives 60% of the CV cases. Without regard to the Judge of assignment, routine matters or short hearings which may be heard on a regular Meeker docket day shall be set on the docket day as time permits and shall be heard by Judge Myer.

All DR matters throughout the district shall be directed initially to the family court facilitator. The family court facilitator shall continue to oversee all DR matters to the extent of the facilitator's authority unless otherwise directed in a particular case by the presiding judge.

As Magistrate, Magistrate McConaughy may also hear such other matters as permitted by C.R.M. 6 and statute and as may from time to time be assigned to her by the Chief Judge.

Assignment of New Cases  
Administrative Order 24-03

Done on October 23, 2024.



John F. Neiley  
Chief Judge  
Ninth Judicial District