



20TH JUDICIAL DISTRICT OF COLORADO

ADMINISTRATIVE ORDER 04-109

SUBJECT: Waiver or Transfer of Supervision Fees and Authority of the Clerk of the Court in Probation Cases

To: Judicial Officers, District Administrator, Clerk of Court, Chief Probation Officer, Trial Court and Probation Staff

**From: Roxanne Bailin
Chief District Judge**

DATE: July 10, 2006

This order replaces version of 20th Judicial District Administrative Order 04-109 dated April 15, 2005.

1. After review of a case, if it is determined by the Clerk of Court that a case meets one of the following criteria, the outstanding supervision fees will be waived and/or transferred to pay other fees and fines owed to the Judicial Branch for the State of Colorado:
 - a) An order has been entered terminating supervision;
 - b) The defendant is no longer being supervised, but owes fees and fines in another case(s);
 - c) The defendant was ordered to jail for a probation violation and supervision was to terminate upon the imposition of a jail sentence or probation was ordered terminated upon completion of the jail sentence;
 - d) The defendant's probation was revoked and defendant was sent to the Department of Corrections or the Department of Youth Corrections; or
 - e) The defendant was supervised by a private probation provider.
2. The Clerk of Court may modify a sentence entered into the Integrated Colorado Online Network (ICON/Eclipse) computer system for purposes of transferring the case to a Private Probation provider by entering the probation trigger code (PROB) if a case meets the following criteria:
 - a) The Court originally sentenced the case to Alcohol Supervision (PREV, PRBA) for the purpose of an alcohol evaluation and monitoring; and
 - b) Alcohol Probation has determined the defendant fits the criteria for transfer to Private Probation for supervision.

Applicable supervision fees will be paid by the defendant to the Private Probation provider and not to the court.

Roxanne Bailin

Hon. Roxanne Bailin
Chief Judge
Twentieth Judicial District