



**20<sup>TH</sup> JUDICIAL DISTRICT OF COLORADO**

**ADMINISTRATIVE ORDER 05-105**

**SUBJECT: Juror Parking**

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**To: Twentieth Judicial District Staff, Boulder Municipal Court Presiding Judge,  
Boulder Municipal Court Administrator**

**From: Roxanne Bailin  
Chief Judge**

**DATE: September 7, 2005**

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This order replaces Administrative Order 84-102.

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On the first day of their jury service, jurors should be encouraged to park their vehicles in legal parking locations. Pursuant to an agreement with the City of Boulder Municipal Court, jurors receiving parking citations while serving jury duty shall have those citations voided, provided they adhere to the following protocol within fourteen days of the issuance of the parking citation.

Jurors should be instructed to sign the parking citation, indicate the fact that they are a juror, and include the Judge or division to whom they are assigned. The parking citation should then be given to the Twentieth Judicial District Jury Commissioner. The Twentieth Judicial District Jury Commissioner shall confirm the accuracy of the information by initialing the parking citation. The parking citation may then be forwarded to the City of Boulder Municipal Court Violations Bureau (VB) where it will be voided.

Other participants in the court process including attorneys, litigants, witnesses or court employees should be instructed that the court cannot request invalidation of City of Boulder parking citations and that they will either have to pay them or make other arrangements for their disposition.

*Roxanne Bailin*

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Hon. Roxanne Bailin  
Chief Judge  
Twentieth Judicial District