

<p><b>EIGHTEENTH JUDICIAL DISTRICT: ARAPAHOE, DOUGLAS, ELBERT and LINCOLN COUNTIES, COLORADO</b></p> <p>Arapahoe County Justice Center 7325 South Potomac Street Centennial, Colorado 80112</p> <p>Arapahoe County Courthouse 1790 West Littleton Boulevard Littleton, Colorado 80120</p> <p>Douglas County Courthouse 4000 Justice Way #2009 Castle Rock, Colorado 80109</p> <p>Elbert County Courthouse PO Box 232, 751 Ute Street Kiowa, Colorado 80117</p> <p>Lincoln County Courthouse PO Box 128, 103 Third Avenue Hugo, Colorado 80821</p>	<p style="text-align: center;"><b>• COURT USE ONLY •</b></p> <p style="text-align: center;"><b>Chief Judge Administrative Order January 17, 2017</b></p> <hr/> <p style="text-align: center;"><b>Division 201</b></p>
<p style="text-align: center;"><b>ADMINISTRATIVE ORDER REGARDING PRIORITIZATION OF REPORTED VS. RECORDED CASES IN THE EIGHTEENTH JUDICIAL DISTRICT</b></p>	

Pursuant to Chief Justice Directive (“CJD”) 05-03, “the chief judge of each judicial district shall determine which methods of recording court proceedings are to be used based upon current economic issues, availability of reporters, and other relevant factors.” CJD 05-03 requires the chief judge of each judicial district to establish priority policies for reporting by court reporters.

Under the authority granted to chief judges pursuant to CJD 05-03, the undersigned, in his role as Chief Judge of the Eighteenth Judicial District, adopts the priority policies set forth in this Chief Judge Administrative Order regarding the reporting of proceedings by court reporters in the Eighteenth Judicial District. In adopting these priority policies, the Court has considered many factors, including current economic issues, the availability of court reporters, the current demands on court reporters, and the finite resources available in this judicial district. The Court is convinced that these priority policies are in this judicial district's best interests.

### **District Court Civil Cases**

In Chief Judge Order ("CJO") 14-26, the Court ordered digital recording of district court civil cases in the Eighteenth Judicial District. CJO 14-26 included an Amended Compliance Plan, which is now outdated. Thus, this Order rescinds and replaces CJO 14-26, including the Amended Compliance Plan. As was previously articulated in CJO 14-26, all district court civil proceedings shall either be reported by a court reporter provided by the parties or recorded by digital recording.

### **District Court Domestic Relations Cases**

All domestic relations proceedings in the Eighteenth Judicial District shall either be reported by a court reporter provided by the parties or recorded by digital recording.

### **District Court Criminal, Juvenile, and D&N Cases**

Certain criminal, juvenile, and dependency and neglect proceedings in district court in the Eighteenth Judicial District shall be reported by court reporters. The priorities for reporting these proceedings by court reporters shall be in the following order:

1. Class 1 Felony proceedings;
2. Jury trials and court trials in district court criminal cases;
3. All other district court criminal proceedings (including evidentiary motions hearings, non-evidentiary motions hearings, and preliminary hearings in direct-filed cases) not set on a docket day;
4. Juvenile delinquency jury trials and court trials, and juvenile motions hearings (including non-evidentiary motions hearings); and
5. Dependency and neglect termination of parental rights hearings and adjudicatory jury trials.

### **Criminal Docket Days in Arapahoe County**

Except as noted below, effective January 24, 2017, Arapahoe County district court criminal proceedings during a “docket day” will be recorded by

digital recording and will not be reported by a court reporter. When set on a docket day, the following proceedings should be reported by a court reporter, if one is available:

- Evidentiary restitution hearings;
- Evidentiary probation revocation hearings;
- Evidentiary deferred judgment revocation hearings;
- Evidentiary YOS sentence revocation hearings;
- Evidentiary DYC sentence revocation hearings;
- Evidentiary hearings on petitions to discontinue sex offender registration;
- Evidentiary bond revocation hearings;
- Trial readiness conferences; and
- Any other hearings that are typically set on a non-docket day.

While the expectation is that all other hearings set on a docket day, including providency hearings and sentencing hearings, will be recorded by digital recording, judicial officers retain the discretion, when appropriate, to: (1) set such hearings on a non-docket day; or (2) set such hearings during the afternoon of a docket day and make arrangements in advance to have a court reporter, if one is available, report all of that docket day's afternoon proceedings.<sup>1</sup>

---

<sup>1</sup> Division 309 has pretrial readiness conferences scheduled at 10:30 a.m. on docket days through May 2017. Therefore, a court reporter, if one is available, will continue to report the morning proceedings in their entirety on docket days in that division until the end of May 2017.

Dated January 17, 2017, and effective on January 24, 2017.

BY THE COURT:

A handwritten signature in black ink, appearing to read "Carlos A. Samour, Jr.", written over a horizontal line.

Carlos A. Samour, Jr.

Chief Judge

Eighteenth Judicial District