

**This Notice of Appeal is provided for illustrative purposes only.**

<p>Colorado Court of Appeals<sup>1</sup> 2 East 14<sup>th</sup> Avenue Denver, CO 80203</p> <hr/> <p>Appeal from: Industrial Claim Appeals Office (ICAO) Docket/Case Number: DD 7777-2017.<sup>2</sup></p> <hr/> <p>Petitioner: Cinderella,<sup>3</sup> v. Respondents: Industrial Claim Appeals Office, and Stepparent Caretakers, LLC.<sup>4</sup></p> <hr/> <p>Filing Party Name: Cinderella<sup>5</sup> Address: 123 Palace Ave. Durango, CO 81301 Phone: 719-555-5555 E-Mail: GlassShoeForYou@gmail.com</p>	<p>▲ FOR COURT USE ▲</p> <hr/> <p>Court of Appeals Case Number:<sup>6</sup> _____</p>
<p><b>{SAMPLE} Notice of Appeal</b></p>	

**I. Final Order on Appeal<sup>7</sup>**

I am appealing the Industrial Claim Appeals Office final order which was mailed on: July 1, 2017.

<sup>1</sup> This page is called the Case Caption. This section of the caption contains the mailing and physical address of the Court of Appeals. You may file your Notice of Appeal by mail or by delivering it in person. The Court of Appeals must receive this Notice within 21 days from when the ICAO mailed its final order. This deadline cannot be extended for **ANY** reason.

<sup>2</sup> Enter the case or docket number used by the agency.

<sup>3</sup> The Petitioner is the person who is bringing the appeal.

<sup>4</sup> The Respondents are the parties who will respond to the appeal. The Respondents are the ICAO and the other parties shown in the ICAO final order.

<sup>5</sup> This section contains your name and contact information.

<sup>6</sup> You will be assigned a new case number by the Court of Appeals after you file. Leave this spot blank.

<sup>7</sup> Enter the date that ICAO mailed its final order to you. This date is found on the last page of the order in the "Certificate of Mailing" section.

## II. Case Background<sup>8</sup>

Cinderella's father hired her as the manager for Enchanted Caretakers LLC, (the company) in 2005. The company provided cleaning and home cooking services to its clients. In 2013, after her father's death, ownership of the company transferred to Cinderella's stepmother, Madame Deville. Ms. Deville then renamed the company, Stepparent Caretakers.

After the change in ownership, the atmosphere of the office changed dramatically. Several staff members were laid off, which forced Cinderella to take on more of the cleaning and cooking appointments. It wasn't uncommon for Cinderella to end the day covered in filth. Cinderella tried to talk with her stepmother a few times on the horrid conditions. However, after each attempt, the torment just got worse. This includes a time when Ms. Deville prevented Cinderella from attending her special evening plans, by giving her a last-minute assignment that prevented her from leaving work.

After consulting her attorney, Fahari Gudmather, Cinderella decided to resign from the company. She felt that there was no other alternative. She was soon hired as CEO of Prince Charming Corp., a rival company three months later.

Cinderella's claim for unemployment benefits during those three months was denied. The Hearing Officer found that she quit for personal reasons, rather than because of her working conditions. The ICAO affirmed that ruling. Cinderella now appeals.

---

<sup>8</sup> This section is a brief one page summary of what your case is about. You will have time to go into greater detail and make your arguments in the Opening Brief (Appeal Step 2).

### III. Advisory Issues on Appeal<sup>9</sup>

List the questions you want the Court of Appeals to decide:

1. Whether the ICAO erred in finding that Cinderella quit because of personal reasons?
2. Was the final determination denying unemployment benefits erroneous as a matter of law?

### IV. Lawyer or Party Information<sup>10</sup>

1. The lawyer for the ICAO is the Colorado Attorney General

Ralph L Carr Colorado Judicial Center  
1300 Broadway, 6<sup>th</sup> Floor  
Denver, Colorado 80203  
720-528-6000

2. Claimant name: Cinderella

The claimant { does}, or { does not} have an attorney.

Attorney contact information (or claimant's if no attorney):

Name of attorney (if any):

Registration number (if any):

Street address: 123 Palace Ave.

City: Durango State: CO Zip: 81301

Phone number: 719-555-5555

E-Mail address: GlassShoeForYou@gmail.com

---

<sup>9</sup> These are the errors you believe the ICAO made in deciding your case, formed as a question. These are the questions that the Court of Appeals will decide in resolving your appeal.

<sup>10</sup> If a party has an attorney, state the attorney's name and registration number, and enter the attorney's contact information. If the party does not have an attorney, just provide the contact information for that party.

3. Employer name: Step-Parent Caretakers, LLC  
The employer  does, or  does not have an attorney.

Attorney contact information (or employer's if no attorney):

Name of attorney (if any): Rumpelstiltskin

Registration number (if any): #77123

Street address: 123 Wynkoop Street

City: Denver State: CO Zip: 80203

Phone number: 303-555-5555

E-Mail address: Rumpel@RumpleLaw.com

4. Any Other Respondent's Name (if any): None

Check here if this party's attorney is the same as the employer's.

Attorney contact information (if different from employer's attorney):

Name of attorney:

Registration number:

Street address:

City: State: Zip:

Phone number:

E-Mail address:

## V. Attachments

1. The ICAO final order, including the "Certificate of Mailing" page.<sup>11</sup>

Dated: July 11, 2017

Respectfully submitted,

Signature: Cinderella

Print Name: Cinderella

---

<sup>11</sup> Only attach the Final Order from ICAO. Do **NOT** include any other document or any evidence.

Certificate of Service<sup>12</sup>

I certify that on July 10, 2017,

I { mailed}, or { hand delivered}

this Notice of Appeal to the Court of Appeals and mailed copies to the people listed below:<sup>13</sup>

(You must send a copy to each party. If a party has a lawyer, send the copy to the lawyer)

Industrial Claim Appeals Office

633 17<sup>th</sup> St., Suite 200

Denver, CO 80202-3660

(Unemployment Benefits Cases Only)<sup>14</sup>

Division of Unemployment Insurance

251 East 12<sup>th</sup> Avenue

Denver, CO 80203-2202

Colorado Attorney General

1300 Broadway, 6<sup>th</sup> Floor

Denver, Colorado 80203

Respondent (For example, the employer if you are the claimant, or claimant if you are the employer):<sup>15</sup>

Name: Rumpelstiltskin - attorney for Step-Parent Caretakers, LLC

Street Address: 123 Wynkoop Street

City: Denver      State: CO      Zip: 80203

Space for other parties served:

Signature:<sup>16</sup> Cinderella

Print Name: Cinderella

---

<sup>12</sup> This page lets the Court of Appeals know to whom you sent a copy of this document and all attachments.

<sup>13</sup> This is the date that you mailed or delivered a copy to the other parties in the case. Remember that the Court of Appeals must have received your Notice of Appeal within 21 days. No extensions. No exceptions.

<sup>14</sup> Because this is an unemployment appeal, Cinderella would also send a copy to the Division of Unemployment Insurance.

<sup>15</sup> Because the respondent in this case has an attorney, the copy of the Notice goes to the attorney. You only send a copy directly to the party if they do not have an attorney.

<sup>16</sup> Make sure to sign this page.