
ADMINISTRATIVE ORDER:

Recusals 6/07

When determining if there is a conflict and it is necessary to be recused from a matter then following action should be taken.

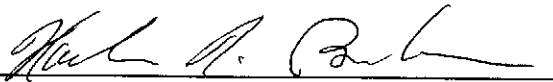
Cases are reviewed by a judge or magistrate for potential conflicts. If a judge or magistrate determines there is a conflict, either with them personally or a conflict that could involve the entire 17th Judicial District Bench then the case is to be forwarded to the chief judge with a short memo regarding the conflict and request reassignment of the case or the appointment of a senior judge.

If there is a personal conflict the chief judge will reassign another judge from the 17th Judicial District Bench and that matter will be forwarded to the new judge and division.

If the chief judge determines that all of the judges have a conflict then the entire bench is recused and the matter will be referred back to the home division to follow the "Senior Judge Coverage Procedure".

The case will remain in the home division for clerical duties only.

Administration will be contacted to appoint all Senior Judges.



Harlan R. Bockman
Chief Judge

Senior Judge Procedure Updated January 1, 2013

Senior judge coverage is available for emergencies, over scheduled dockets, meetings, conflict cases, and vacation absences on a limited basis. The 17th Judicial District participates in a local senior judge program using retired judges that are assigned specifically to our district. In some instances we may request a judge from the state's program. Each senior judge can serve up to 60 days in one calendar year, however some senior judges are shared with other districts and may have less than 60 days available for the 17th. If available coverage within the local program is depleted, state coverage is available only for emergencies or conflicts.

COUNTY COURT

Senior Judges may be requested for arraignment and preliminary hearing weeks. If you will be gone during a jury trial week you will need to make adjustments to your calendar or make arrangements with another county judge for coverage.

DISTRICT COURT

Senior Judges may be requested for any docket or trial, but every effort should be made to set light during the absence. Vacation and meeting days should be blocked out. Best practice is to request a senior judge for one or two day trials, dockets, or one-day hearings. Longer matters should be handled by a judge within the district, using the senior judge to cover smaller dockets.

All-judge events (Judicial Conference or a day-long En Bancs) should be set as light as possible on the event date. Notify your clerk so he/she can mark the event on your calendar.

PROCEDURE

1. Notify Patricia Draper that you need a senior judge. If it is an emergency, call Patricia Draper's cell at 303-909-6648, or Ben Stough's cell at 720-245-1512.
2. For non-emergency last minute requests for senior judge coverage- every effort will be made to find coverage within the district.
3. If no-one is available within the district, a local senior judge will be requested. If no local senior judges are available, a state senior judge will be requested. State senior judges may only be requested in the event of an emergency.
4. Once coverage has been arranged, an e-mail will be sent to you and your division staff to confirm coverage. Please avoid last minute cancelations or changes.
5. The SCAO will send an assignment letter to the state senior judge.

6. Patricia Draper will log days assigned on the senior judge and admin calendars in Outlook.

Senior Judges assigned to the 17th Judicial District

District:

Judge Leonard Plank

Judge Donald Marshall

Judge Harlan Bockman

County:

Judge Emil Rinaldi

Judge Randall Davis

Judge Bruner