



**SEVENTEENTH JUDICIAL DISTRICT
ADAMS COUNTY COLORADO
ORDER OF THE CHIEF JUDGE**

11-02

Effective May 2, 2011 and for the purposes of having Small Claims Court consistent with County Court Civil, the following procedures shall apply:

No more than one (1) summons, one (1) alias summons and one (1) pluries summons will be issued by the Court. If the Plaintiff has been unable to serve the Defendant with the pluries summons, the case will be administratively closed due to lack of progress (CLLP). The Plaintiff will be so notified and may file a motion to re-open at such time the Defendant has been located.

Also, no more than three (3) contempt citations will be issued by the Court when the Plaintiff is unable to attain service. After the third citation, the Plaintiff is required to show good cause that the Defendant has been located and that service can be accomplished.

This Order hereby replaces the Chief Judge Order of February 7, 2005.

Effective this 2nd day of May, 2011.

C. Vincent Phelps, Chief Judge