

In order to allow for the time needed to process a setting notice so that the notice appears in the court file and on the court's docket, the following protocol shall be implemented.

Any notice to set must be filed with the court no later than seven (7) days prior to the date of the setting. Exceptions shall only be permitted at the discretion of the presiding judge of the division.

**So Ordered, this 4th day of June, 2013.**

  
Deborah R. Eyler, Chief Judge

**Distribution:**

District Court Judges  
County Court Judges  
Magistrates  
District Attorney  
Public Defender  
Pueblo County Bar