

DISTRICT COURT, WELD COUNTY, STATE OF COLORADO
Court Address: 901 9th Avenue, Greeley, Colorado
Mailing Address: P.O. Box 2038, Greeley CO 80632-2038

ADMINISTRATIVE ORDER NO. 09-10

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Case No. 09 CV 01

Division: 1

ORDER RELATING TO CRIMINAL AND JUVENILE CASE EXHIBITS

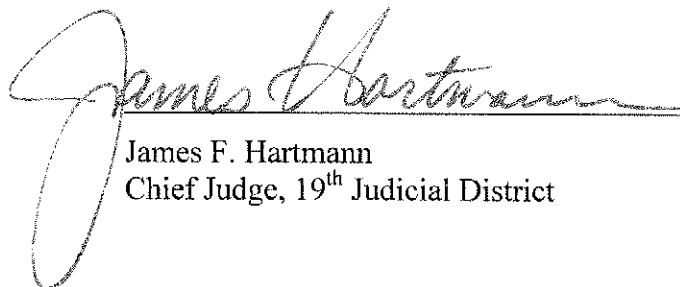
IT IS ORDERED that all physical evidence introduced by the People shall be returned to the law enforcement custodian of the police agency investigating the case for storage after the hearing or trial in which the items were introduced in evidence. Documentary materials shall remain in the custody of the court unless the documentary materials have been copied onto a disc in PDF format. In this instance, the DVD containing the documentary materials shall be kept in lieu of the written materials to complete the record.

The court, with the assistance of the district attorney, shall determine the appropriate law enforcement custodian to take custody of the evidence. The appropriate law enforcement custodian shall sign a receipt for those exhibits specifically identified by number or letter and description. The appropriate law enforcement custodian or the district attorney shall photograph the returned exhibits and a digital copy of the photographs shall be submitted to the court on a DVD to preserve the record as to the released exhibits. The receipt and any digital photographs taken of exhibits shall become part of the court file. A copy of the photographs shall also be retained by the district attorney.

The appropriate law enforcement custodian shall be responsible for retaining these exhibits until notified by the district attorney that they may be disposed of.

This Administrative Order replaces Administrative Order 06-08, entered by the court on July 13, 2006, and Administrative Order 06-08 is hereby vacated.

Dated: September 8, 2009



James F. Hartmann
Chief Judge, 19th Judicial District