## CONTEMPT OF COURT/ENFORCING COURT ORDERS



Forms and Instructions can be found on our website: <a href="https://www.courts.state.co.us/Forms/Index.cfm">https://www.courts.state.co.us/Forms/Index.cfm</a>

in the Divorce, Family Matters, Civil Union Section

#### STEP 1: CAPTION

- Check the District Court Box □ District Court □ Juvenile Court Write "Larimer" next to Cou County, Colorado Court Address: Check appropriate box: ☐ The Marriage of: ■The Marriage of: ☐ The Civil Union of: ☐ The Civil Union of: ■Parental Responsibilities concerning: ☐ Parental Responsibilities Concerning: Petitioner: Write the Petitioner's Name COURT USE ONLY and Write the Co-Petitioner/Respondent's name Co-Petitioner/Respondent: Attorney or Party Without Attorney (Name and Address): Case Number: Write down your name and address under "party without attorney" Phone Number: E-mail: Division FAX Number: Atty. Reg. #: Courtroom MOTION AND AFFIDAVIT FOR CITATION FOR CONTEMPT OF COURT
  - Write down your case number

#### **STEP 2:**

Who is filing the contempt motion and who do you believe is not following the court order?

Write your name here

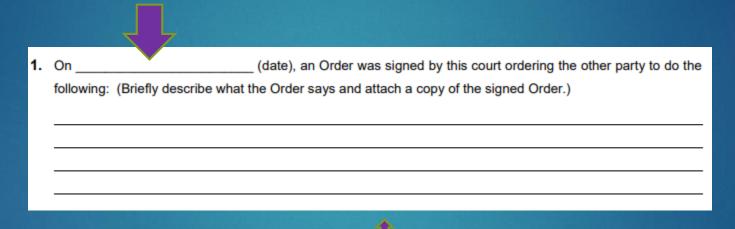
I, \_\_\_\_\_\_ state that \_\_\_\_\_ (the other party), has failed to comply with an order of this court as follows:

(the other party),

Write the other party's name here

#### STEP 3: # 1

Write down the date that the Order was signed by the Judge/Magistrate
 \*Be sure it's the date of the Order that you believe is being violated



Describe what the Order states

 Attach a copy of the signed order. If you fail to attach a copy of the Order, your motion will be denied.

#### STEP 4: #2

- If the other party owes you money due to violating the court order:
  - Write down the total amount that you believe is owed to you
  - Write down the number of payments the other party has missed
  - Write down the payment amount that was ordered
  - Write down the dates the payments were missed



2. As of this date, the other party owes me a total of \$ \_\_\_\_\_\_, for \_\_\_\_\_ (number of payments) payment(s) in the amount(s) of \$ \_\_\_\_\_\_ that were ordered to have been made by the following date(s):\_\_\_\_\_\_.

□ and □ or

Other: (Identify exactly what the other party has done, or failed to do, in violation of the Order.)



- Other:
  - Explain what the other party has done to violate the court order

#### STEP 5: #'s 3 & 4



Explain the circumstances which may show that the other party has the present ability to comply with the Order:

3. Describe any circumstances which may show that the other party has the present ability to comply with the Order:

 Explain the circumstances which may show that the other party willfully refused to comply with the Order:



4. Describe any circumstances which may show that the other party willfully refused to comply with the Order:

#### STEP 6: #'s 5-7

#### • PLEASE READ: DOES THIS APPLY TO YOUR CASE?



- 5. There has not been a stay of execution or modification of the Order.
- The actions of the other party are contrary to the Order of this court.
- 7. I request this court to issue an order to the other party to appear before the court at a specific date and time for a hearing to show cause why there has been a failure and/or refusal to comply with the Order of this court.

# Check Appropriate boxe(s):

□ Remedial Contempt

#### STEP 7: #8

☐ Punitive Contempt

	8.	I hereby request:
		□Remedial Contempt. I request that the Court find that the other party is in remedial contempt of this Court's Order. As described above, I attest that the responding party (1) did not comply with the Order; (2) knew of the Order; and (3) has the present ability to comply with the Order.
		As a result, I request this court impose the following sanctions:  □payment of my costs and reasonable attorney's fees in connection with this contempt proceeding; □payment of a fine and/or imprisonment until the other party, who has the present ability to comply, performs the act(s) ordered; □other (be very specific)
		and/or
		☐ Punitive Contempt. I request that the Court find that the other party is in punitive contempt of this Court's Order. As described above, I attest that, beyond a reasonable doubt, the responding party (1) had knowledge of the Order; (2) had the ability to comply with the Order; and (3) willfully refused to comply with the Order.
		I request this court find that the conduct of the other party to be offensive to the authority and dignity of the Court, and, to vindicate the dignity of this court, to impose a fine or fixed sentence of imprisonment, or both.
AND/OR		

#### **STEP 8:**

#### Check appropriate box:

☐ I am acknowledging I am filling in the blanks and not changing anything else on the form.

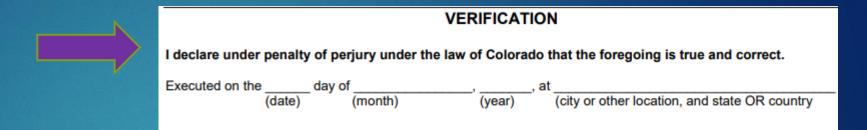
#### OR

□ I am acknowledging that I have made a change to the original content of this form. (You would be changing the form if you changed any of the printed content on the court form)

- ☐ By checking this box, I am acknowledging I am filling in the blanks and not changing anything else on the form.
- ☐ By checking this box, I am acknowledging that I have made a change to the original content of this form.

### STEP 9: VERIFICATION/SIGNATURE PAGE:

- Write in the day of the month
- Write in the month
- Write in the year
- Write in the city, or other location, and state or country



- Check appropriate box
  - Petitioner
  - Co-Petitioner/Respondent
  - Sign your name

- Write in your address, including city, state and zip code
- Write in your phone number, Including area code

#### STEP 10: ORDER

□ District Court □ Juvenile Court Check the District Court Box County, Colorado Court Address: Write "Larimer" next to County Check appropriate box: In re: ■The Marriage of: ☐ The Marriage of: ■The Civil Union of: COURT USE ONLY ☐ The Civil Union of: ■Parental Responsibilities concerning: Case Number: ☐ Parental Responsibilities Concerning: Petitioner: and Division Courtroom Write the Petitioner's Name Co-Petitioner/Respondent: Write the Co-Petitioner/Respondent's name

Write down your case number

ORDER TO ISSUE CITATION AND CITATION TO SHOW CAUSE

#### STEP 11: PERSONAL SERVICE

Once you receive the signed order and issued citation in the mail, those documents along with a copy of the contempt motion you filed must be **personally served** on the other party. Proof of service of the documents must be filed with the Court prior to the court date in the citation.