



Clerk of Courts

EIGHTH JUDICIAL DISTRICT
201 LA PORTE AVENUE SUITE 100
FORT COLLINS CO 80521-2761

Suzanne Fredrickson
Combined Clerk of Court

(970) 494-3500
Fax: (970) 494-3580

5/12/2020

To: County Court Civil case filers:

Subject: COUNTY COURT AND FORCIBLE ENTRY AND DETAINER PROCESS CHANGE

In light of the continuing public health risk posed by COVID-19 ("novel coronavirus") and per the 8th Judicial District Administrative Order 2020-2, the civil return process in Larimer County has changed.

County Court civil returns will no longer be scheduled in person in any Larimer court facility

In an effort to reduce the number of people coming in to the Justice Center, we are changing the way our civil returns are set and asking that you serve the attached instruction sheet with your summons and complaint so defendants have some additional information on how to proceed in their case without having to appear in person at the Justice Center.

FED RETURNS: Set at 8:15am Monday-Friday

COUNTY COURT MONEY CASE RETURNS:

Defendant last name beginning with A-M return at 9:00am Monday-Friday

Defendant last name beginning N-Z return at 10:00am Monday-Friday

*If there are multiple defendants listed, use the first name listed on the complaint.

If you are filing multiple new cases at one time, please do not set them all on the same day.

If you need a clean copy of the attached instructions, you may download additional copies from our website at https://www.courts.state.co.us/Courts/County/Index.cfm?County_ID=22 under the special announcements section.

If you have any questions, please contact the Clerk's Office.

Thank you.

Suzanne Fredrickson