

Denver Juvenile Court 520 W. Colfax Ave., Rm. 125 Denver, CO 80204	
ADMINISTRATIVE ORDER NO. 2023-02	▲ COURT USE ONLY ▲
ORDER ON GYC COURT DOCKET ADD ON POLICIES	

Effective May 1, 2023, in the 2nd Judicial District, the Colorado Youth Detention Continuum (CYDC) may add cases to the Denver Juvenile Court’s dockets. This is to ensure youth receive timely feedback, case management, and orders for youths as needed with cases pending adjudication and/or disposition.

To effectually organize this the Court has divided these procedures into three categories: the Twenty-Four-Hour (24) Procedure; the Seventy-Two-Hour (72) Procedure; and the Absent Without Leave (AWOL) Procedure.

Twenty-Four-Hour (24) Procedure:

The 2nd CYDC may add a client to the docket within twenty-four hours (business day) for the following reasons:

- When there is an imminent community safety risk, such as life and death situations involving the youth and or the alleged victim(s).
- Pre-Adjudicated youth emergency travel requests.
- When a placement has been identified and a court order is required prior to the youth’s placement or release.
- To clear a warrant when a youth is being detained in a facility outside of the 2nd Judicial District and transportation is not available or the youth is on a no-bond hold in that jurisdiction.

The 2nd CYDC Case Manager shall add a client to the docket under the twenty-four-hours procedure during the business day week by providing advanced notice by 10:00AM and providing an add-on report. This add-on worksheet and an updated court report shall be emailed to the Juvenile Court Clerk; the Public Defender; the

District Attorney; Any Probation or Diversion Professional on the Case; the Guardian Ad Litem (if applicable); and Alternate Defense Counsel (if applicable).

Seventy-Two-Hour (72) Procedure:

The 2nd CYDC may add a client to the docket within seventy-two-hours (business days) for the following reasons:

- Accommodation of educational and/or pro-social activities.
- Admonishment ONLY IF the client is on Level One supervision and has completed at least three graduated sanctions. The add-on report filed should list the completed sanctions and provide recommendations to the court as to the level of admonishment requested.
- Violation of a Court Order.

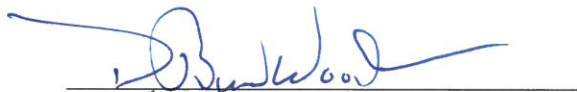
The 2nd CYDC Case Manager shall add a client to the docket under the seventy-two-hour procedure during the business day week by providing advanced notice by 10:00AM and providing an add-on report. This add-on worksheet and an updated court report shall be emailed to the Juvenile Court Clerk; the Public Defender; the District Attorney; Any Probation or Diversion Professional on the Case; the Guardian Ad Litem (if applicable); and Alternate Defense Counsel (if applicable).

AWOL Procedure:

The 2nd CYDC Case Manager may add a client to the docket under AWOL procedure by sending the AWOL report to the District Attorney so the District Attorney can file a forthwith motion to have a warrant issued. The Public Defender; any Probation or Diversion Professional on the case; Alternate Defense Counsel (if applicable); and Guardian ad Litem (if applicable), shall also be included in the CYDC Case Manager’s email to the District Attorney.

SO ORDERED THIS 11 DAY OF May, 2023.

BY THE COURT:



D. Brett Woods
Presiding Judge, Denver Juvenile Court