Denver Juvenile Court 520 W. Colfax Ave., Rm. 125 Denver, CO 80204

ADMINISTRATIVE ORDER NO. 2023-03

▲ COURT USE ONLY ▲

ORDER ON COURT ELECTRONIC SUBMISSION FILING DEADLINES

In order to allow for the time needed for the Denver Juvenile Court Clerk's office to effectually process filings for Denver Juvenile Court, the Court is adding twenty-four-to-forty-eight-hour processing times to most electronic submission filings.

Forthwith filings will still be processed as immediately as possible by the Clerk's office.

Effective immediately, <u>all electronic submission filings that are not captioned</u> <u>as forthwith filings</u> will be processed by the clerk's office within twenty-four (24) to forty-eight (48) business day hours.

Therefore, to ensure the Court has access to the appropriate filings needed for any scheduled Court hearing, all electronic submission filings that are not forthwith filings should be filed at least forty-eight (48) business day hours prior to the scheduled hearing.

SO ORDERED THIS _________, DAY OF __________, 2023.

BY THE COURT:

D. Brett Woods

Presiding Judge, Denver Juvenile Court