

# OFFICE OF THE STATE COURT ADMINISTRATOR

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DATE: August 3, 2023  
TO: All Judicial Department Employees  
FROM: Amy Burne, Director of Human Resources  
RE: Fiscal Year 2024 Holiday Schedule

**Steven Vasconcellos**  
*State Court  
Administrator*

**Terri Morrison**  
*Judicial Legal Counsel*

## **DIRECTORS**

**Brenidy Rice**  
*Court Services*

**Marty Galvin**  
*Financial Services*

**Amy Burne**  
*Human Resources*

**Dave Killingsworth**  
*Information Technology  
Services*

**Glenn Tapia**  
*Probation Services*

The following are the legal holidays for the Fiscal Year 2024, which starts July 1, 2023 and ends June 30, 2024:

Tuesday, July 4, 2023 - Independence Day  
Monday, September 4, 2023 - Labor Day  
Monday, October 2, 2023 - Frances Cabrini Day  
Friday, November 10, 2023 - Veterans Day  
Thursday, November 23, 2023 - Thanksgiving Day  
Monday, December 25, 2023 - Christmas Day  
Monday, January 1, 2024 – New Year’s Day  
Monday, January 15, 2024 – Martin Luther King, Jr. Day  
Monday, February 19, 2024 – Presidents’ Day  
Monday, May 27, 2024 – Memorial Day  
Wednesday, June 19, 2024 – Juneteenth Day

Administrative Authorities have the discretion to grant requests for César Chávez Day (March 31) and Jury Appreciation Day (September 5) in lieu of another holiday within the same fiscal year. When granting such requests, the administrative authority should consider whether there will be work for the employee to perform for the court or probation department on the recognized legal holiday the employee has asked to work. If Jury Appreciation Day and Labor Day are both on September 5, an employee will only be granted Labor Day.